Welcome to ‘Jethro’

Our new online contact and roster system.

What is it?

Jethro is an online tool to support our ministry here at CCM, and our vision to ‘Make and Grow disciples of Christ’. Its two main functions are:
• To make it easier to contact one another (i.e. an online, up-to-date version of the Family & Friends booklet, which will still be available).
• To make it easier to manage church rosters (paper copies of rosters will also still be available).

Who is it for?

Jethro can be accessed by all church members who have a valid email address.

Are my details secure on Jethro?

• Yes. Jethro is protected by standard internet security and can only be accessed by current CCM members.
• Just like the Family & Friends booklet, all information on Jethro is private, and is not to be given to people outside the church.
• If you would prefer that your contact details are not available to other church members either on Jethro or in the Family & Friends booklet, please fill in one of the green CCM Member Details forms and tick the relevant box.

How do I join?

1. Go to christchurchmortdale.org.au and click on the blue button at the bottom of the page that says ‘Jethro Member Login’.
2. Enter your email address. (If your email address is already on Jethro, you can use the following instructions to create your account automatically. If your email is not on the system, you’ll need to wait for it to be verified).
3. Click ‘Create New Account’.

Please turn over for further instructions.
How do I join? (continued)

4. You will then receive an email with the title ‘Setting up your CCM Member Account.’ Click on the link in the email to be taken to a screen where you will be asked to create a password for your account.
5. Enter the password you have chosen twice.
6. Click ‘continue’ to be taken to your account home page.

Below is a brief description of how you can contact people and view rosters.

People
1. View and edit yours and your family’s contact details.
2. Search for and view the contact details of other CCM members.
3. Change your password and log out.

Rosters
4. See what roster roles you are allocated to in future.
5. See a link to subscribe automatically to your roster in ical/google-calendar/outlook.
6. See the full rosters so you can swap with people if needed. Also, click on the heading for each roster role to see description of what is involved in that role.